

**YUKON COMMUNITY RECREATION SAMPLE TEMPLATE**

**ANNUAL OPERATING BUDGET**

**April 1, 20\_\_ to March 31, 20\_\_**

**REVENUE**

Grants (list Grantors; i.e. Govt. Departments, Funders, etc.)	\$
Sponsorships	\$
Donations	\$
Membership Fees	\$
Programs & Events Income	\$
Facility Rental	\$
Fundraising	\$
Food and Beverage Sales	\$
Other	\$
<b>Total Revenue</b>	<b>\$</b>

**EXPENDITURES**

Administration (office, advertising, accounting, legal, Insurance, etc.)	\$
Staffing (employees, contractors, employer contributions)	\$
Programs & Events Expenses (food, beverage, supplies, fees, etc.)	\$
Fundraising Expenses	\$
Facilities - minor repairs and upgrades (non-capital), supplies & janitorial	\$
Facilities - utilities (electricity, phone/internet, fuel, water, etc.)	\$
Facilities – seasonal pool (includes staff & utilities)	\$
Outdoor O&M	\$
Other Expenses	\$
<b>Total Expense</b>	<b>\$</b>

**NET INCOME** (Revenue minus Expenditures) **\$**

Approved by membership at AGM on \_\_\_\_\_ (date)

\_\_\_\_\_  
Board Name/Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Board Name/Title

\_\_\_\_\_  
Signature