

YUKON COMMUNITY RECREATION SAMPLE TEMPLATE

ANNUAL OPERATING BUDGET

April 1, 20__ to March 31, 20__

REVENUE

Grants (list Grantors; i.e. Govt. Departments, Funders, etc.)	\$
Sponsorships	\$
Donations	\$
Membership Fees	\$
Programs & Events Income	\$
Facility Rental	\$
Fundraising	\$
Food and Beverage Sales	\$
Other	\$
Total Revenue	\$

EXPENDITURES

Administration (office, advertising, accounting, legal, Insurance, etc.)	\$
Staffing (employees, contractors, employer contributions)	\$
Programs & Events Expenses (food, beverage, supplies, fees, etc.)	\$
Fundraising Expenses	\$
Facilities - minor repairs and upgrades (non-capital), supplies & janitorial	\$
Facilities - utilities (electricity, phone/internet, fuel, water, etc.)	\$
Facilities – seasonal pool (includes staff & utilities)	\$
Outdoor O&M	\$
Other Expenses	\$
Total Expense	\$

NET INCOME (Revenue minus Expenditures)	\$
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Approved by membership at AGM on _____ (date)

Board Name/Title	Signature
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